



# Virtual Annual General Meeting from A-Z

## A

### **Absentee vote**

You can cast your votes by absentee vote again this year by using both our online service and the registration form (see below, "Registration for the Annual General Meeting"). Please note that absentee votes submitted to us by post must be received by May 8, 2023 (midnight). You can use the postage-paid envelope sent to you to submit your absentee votes with the registration form.

### **Access code**

If you have not yet registered for e-mail delivery, you will receive your access code for the online service with the postal invitation to the Annual General Meeting.

Participants in the e-mail service have chosen their individual access code upon registration and can use it to access all the functions offered by the online service for shareholders. If you have forgotten your access code, you can request a new access code on the starting page of the online service, which you can access via our website [www.lufthansagroup.com/agm-service](http://www.lufthansagroup.com/agm-service). To do this, click on the link "Access code forgotten". Please enter your shareholder ID and e-mail address that you provided at the time you registered for identification.

### **Annual Report**

The 2022 Annual Report as well as an Online Annual Report are available exclusively on the internet at: <https://investor-relations.lufthansagroup.com/en/publications/financial-reports.html>.

### **Attendance**

Your right to participate in the Annual General Meeting and exercise your voting rights will be determined by your timely registration by no later than May 2, 2023 (midnight, incoming) and the number of shares entered in the share register on the day of the Annual General Meeting. From May 3, 2023 (0.00 a.m.) up to and including May 9, 2023 (midnight), no changes will be made to Lufthansa share register. For reasons beyond our control, there may be delays in entries and withdrawals in the share register. Shares will not be blocked by registering for the Annual General Meeting. Shareholders can continue to freely dispose of their shares even after registration. You can follow the video and audio transmission of the Annual General Meeting in the online service.

## C

### **Change of address**

If you find that the address you have on file with us is not correct, please send us the previously detached section on page 2 of the invitation via prepaid envelope to change your address.

A change of address is also possible via the Internet using the online service for shareholders. Further information on the online service for shareholders can be found on our website at [www.lufthansagroup.com/agm-service](http://www.lufthansagroup.com/agm-service).

Please note that name changes can generally only be implemented in the share register via your depository bank. In this case, please contact your custodian bank.

### **Countermotions and/or election proposals**

Countermotions and/or election proposals from shareholders received by us by midnight on April 24, 2023 will be published on our website <http://www.lufthansagroup.com/agm> if they are required by law to be made available. They will then be deemed to have been made at the time they are made accessible. Further information can be found on our website [www.lufthansagroup.com/agm](http://www.lufthansagroup.com/agm). There you will also find any statements by the Executive Board and, if applicable, the Supervisory Board of Deutsche Lufthansa AG.

## **E**

### **Election proposals**

See above "Countermotions and/or election proposals".

### **Entry in the share register**

The custodian banks transmit trading data electronically to the Lufthansa share register via the Deutsche Börse AG securities trading system. The name, address, nationality, date of birth and number of shares are reported. The German Aviation Security Act (LuftNaSiG) imposes stricter requirements on the quality of entries. Further information on registration in the share register can be found on our Investor Relations website ["Share & Bonds/Basic Information/Special Features, Further Notes on Entry in the Share Register"](#).

### **Exercise of voting rights by proxy**

You can authorize the proxies appointed by the Company to exercise your voting rights by issuing instructions. For this purpose, you can use the online service or the transmission by e-mail or use the registration form **(2a)** which may be sent by mail. Please remember to give instructions on how to vote on the individual items of the agenda in any case (see "Instructions" below), as the proxies appointed by the Company can only vote on the basis of instructions given.

You can also use the online service, the transmission by e-mail and the possibly mailed registration form **(2b)** to authorize intermediaries (e.g. credit institutions), shareholders' associations and proxy advisors.

## **F**

### **Follow-up questions**

See below "Questions and follow-up questions"

## **H**

### **Hotline**

If you have any questions about the Annual General Meeting, please call our hotline on +49 (0)1802 354 354 from Monday to Friday between 9.00 a.m. and 6.00 p.m. (0.06 Euro per call from all German networks).

## **I**

### **Instructions**

You can use the registration form to authorize the proxies appointed by the Company to exercise your voting rights by issuing instructions or instruct an intermediary (e.g. credit institution), shareholders' association and proxy advisor to vote in accordance with your wishes (see "Voting" below and "Exercise of voting rights by proxy" above). Instructions can also be issued via the online service if you have authorized the proxies appointed by the Company or an intermediary (e.g. credit institution), shareholders' association and proxy advisor to exercise your voting rights. You can still change this online or by e-mail to [hv-service.dlh@adeus.de](mailto:hv-service.dlh@adeus.de) until the time determined by the Chairman in the course of the voting at the Annual General Meeting.

### **Invitation dispatch**

The registration documents will be sent to the postal addresses entered in the Lufthansa share register by April 18, 2023 (0.00 a.m.). If you do not wish to receive any paper invitation documents in the future, please authorize us to send you your invitation to the Annual General Meeting and other important shareholder information by e-mail in the online service under "Registration for e-mail delivery".

## **O**

### **Objection against resolutions of the Annual General Meeting**

As a duly registered shareholder who is electronically connected to the Annual General Meeting you or your representative can declare an objection to resolutions of the Annual General Meeting on the record of the notary by electronic communication. Such a contradiction can be explained from the beginning to the end of the Annual General Meeting via the online service.

### **Online service for shareholders**

Via the online service for shareholders on our website [www.lufthansagroup.com/agm-service](http://www.lufthansagroup.com/agm-service), we offer you among other things the opportunity to vote by online absentee vote, to issue a proxy with instructions to the proxies appointed by the Company, or to authorize and issue instructions to intermediaries (e.g. credit institutions), shareholder associations and proxy advisors (see below, "Voting"). By entering your shareholder number and access code you can follow the entire Annual General Meeting online here. There you will also have the opportunity, also stating your shareholder number and access code, to ask questions about the agenda in the run-up to the Annual General Meeting until May 5, 2023 (midnight) and to comment on the agenda by submitting statements (see below, "Statements") via the online service. In addition, you can pose follow-up questions and ask questions on new sets of facts by video during the virtual Annual General Meeting (see below, "Questions and follow-up questions").

## **Q**

### **Questions and follow-up questions**

As a shareholder you have the right to ask questions. If you are properly registered for the Annual General Meeting, you can address your questions to the Executive Board in German exclusively via the online service at [www.lufthansagroup.com/agm-service](http://www.lufthansagroup.com/agm-service) expected from April 17, 2023 onwards.

The questions must relate to Deutsche Lufthansa AG matters, the legal and business relations with an affiliated company, and the situation of the Lufthansa Group and the companies included in the consolidated financial statements and must be necessary for a proper assessment of the item on the agenda.

Your questions must reach us via the online service by midnight on May 5, 2023 at the latest. Please enter your questions individually in the field provided in the online service in order to enable you and all other shareholders to easily review the questions and the answers given to them in the publication. For the same reason, it is recommended to limit all questions to a reasonable length.

We will publish the answers to questions submitted will be made available on our website [www.lufthansagroup.com/agm](http://www.lufthansagroup.com/agm) by until May 7, 2023 (midnight). They will also be accessible there throughout the virtual Annual General Meeting. The Executive Board will not answer these questions again during the virtual Annual General Meeting.

As a duly registered shareholder who is electronically connected to the Annual General Meeting, you have the right at the Annual General Meeting to ask follow-up questions to all answers given by the Executive Board before or at the Annual General Meeting and to ask questions on sets of facts that have only arisen after the end of May 5, 2023 (midnight). By order of the Chairman, this is possible exclusively by way of video communication via the online service. No other submission of (follow-up) questions by way of electronic or other communication is provided for during the Annual General Meeting.

# R

## **Registration for the Annual General Meeting**

You can register for the Annual General Meeting in various ways. To register via the internet, please use our online service, which you can access via our website [www.lufthansagroup.com/agm-service](http://www.lufthansagroup.com/agm-service). If you enter your access data from the invitation (shareholder number and access code), the system will guide you conveniently through the dialog. For written registration, please use the form enclosed with the invitation and the enclosed postage-paid return envelope.

We will send the documents for registering for the Annual General Meeting to the postal addresses entered in the Lufthansa share register by April 18, 2023 (0.00 a.m.). Even if you are entered in the share register after April 18, 2023 (0.00 a.m.) up to and including May 2, 2023 (midnight), you can still register informally by stating your shareholder number, name, address and date of birth:

- by mail to:  
Annual General Meeting Deutsche Lufthansa Aktiengesellschaft  
c/o ADEUS Aktienregister-Service-GmbH  
20797 Hamburg
- by e-mail: [hv-service.dlh@adeus.de](mailto:hv-service.dlh@adeus.de)
- via Internet [www.lufthansagroup.com/agm-service](http://www.lufthansagroup.com/agm-service)

The closing date for registration for the Annual General Meeting is midnight on May 2, 2023 (received by Deutsche Lufthansa AG).

## **Right to speak**

As a duly registered shareholder who is electronically connected to the Annual General Meeting you have the right to speak by way of video communication. Upon request by the chairman of the meeting, speaking contributions must be registered via the online service during the Annual General Meeting. Motions and election nominations as well as follow-up questions and questions on new facts may form part of the

speaking contribution. The chairman of the meeting will explain in more detail the procedure for requesting to speak and speaking at the General Meeting. The Company reserves the right to check the functionality of the video communication at the Annual General Meeting and prior to the speaking contribution and to reject the latter if the functionality is not ensured. Furthermore, the Company reserves the right, in particular to interrupt speaking contributions with insulting, discriminatory, criminally relevant or obviously false or misleading content, as well as those without any reference to the agenda or in a language other than German.

The minimum technical requirements for a live video connection are therefore an internet-capable device with camera and microphone as well as a stable internet connection. Recommendations for optimal functioning of video communication can be found at [www.lufthansagroup.com/agm](http://www.lufthansagroup.com/agm).

# S

## **Shareholder ID**

You will find your shareholder ID in your invitation on page 2. In order to facilitate communication independently of the Annual General Meeting, we recommend that you keep the shareholder ID with your securities account documents.

## **Speech of the Chairman of the Executive Board and CEO**

We will publish the main content of the speech by Carsten Spohr, Chairman of the Executive Board and CEO of Deutsche Lufthansa AG, on our website [www.lufthansagroup.com/agm](http://www.lufthansagroup.com/agm) until May 1, 2023 (midnight).

## **Statements**

As a duly registered shareholder you may submit statements on the items on the agenda by electronic communication until May 3, 2023 (midnight). Such statements must be in text form and may be sent exclusively by e-mail to the following address: [hv-service@dlh.de](mailto:hv-service@dlh.de). The statements should be kept to a reasonable length to allow the other shareholders to properly review the statements.

Statements to be made accessible will be published, including the name and place of residence or registered office of the submitting party, in the online service for duly registered shareholders and their proxies by May 4, 2023 (midnight) at the latest. Any statements by the management will also be published in the online service. Any questions, motions, election proposals and objections to resolutions of the general meeting contained in a statement will not be considered. Such questions etc. are to be submitted or made or declared exclusively by the means separately indicated in the convening notice (see above “Countermotions and/or election proposals”, “Questions and follow-up questions” and “Objection against resolutions of the Annual General Meeting”).

The Company reserves the right, in particular, not to publish statements with insulting, discriminatory, criminally relevant or obviously false or misleading content, as well as those without any reference to the agenda or in a language other than German.

## **Start of the event**

The Annual General Meeting will begin on May 9, 2023 at 12.00 p.m. (CEST).

## **Voting**

You are entitled to exercise your voting rights if you are registered in the Lufthansa share register on the day of the Annual General Meeting and we receive your registration for the Annual General Meeting (see above, "Registration for the Annual General Meeting") in German or English no later than May 2, 2023 (midnight). A physical participation in the Annual General Meeting is not possible this year. You can exercise your voting rights by absentee vote or by granting power of attorney.

If you have registered in good time, you can still vote by absentee vote or issue a proxy and instructions to the proxies appointed by the Company or intermediaries (e.g. credit institutions), shareholders' associations or proxy advisors via the online service or by e-mail to hv-service.dlh@adeus.de until the time determined by the chairman of the meeting in the course of the voting. In addition, it is still possible to change the absentee vote cast and the instructions given to the proxies appointed by the Company or to intermediaries, shareholders' associations or proxy advisors until this time.

## **Voting rights**

The shares entered in the share register on May 9, 2023 shall be decisive for the exercise of voting rights. However, voting rights can only be exercised if registration for the Annual General Meeting has been received in good time, i.e. by midnight on May 2, 2023 at the latest. Further information can be found above under "Voting" and "Registration for the Annual General Meeting".

Translation for convenience only.

In case of any discrepancy or ambiguity the German version shall prevail.